

# LOCKHART RIVER ABORIGINAL SHIRE COUNCIL

ABN 55 631 460 952

---



# MINUTES

**Tuesday 16<sup>th</sup>, Wednesday 17<sup>th</sup> and Thursday 18<sup>th</sup>  
July 2019**

## **Ordinary Council and Budget Meeting**

Location: Cairns Office Meeting Room, 7 Anderson Street, Manunda, QLD 4870

---

## MINUTES

**PRESENT:** Cr Wayne Butcher (Mayor)  
Cr Norman Bally (Deputy Mayor)  
Cr Karen Koko  
Cr Dorothy Hobson  
Cr Darren Macumboy

**APOLOGIES:** Nil apologies

**OPEN:** Mayor Wayne Butcher opened the meeting at 9:39 am

**CONFLICT OF INTEREST:** Nil conflicts to report

**VISITORS:** Nil visitors

**ISSUE: Recap of 2018/23 Corporate Plan**

The Council discussed in details the current 2018/23 Corporate Plan and agreed there were no changes to this 5 Year Plan.

**ISSUE: Operational Plan for 2019/20 financial year**

The Council discussed the performance review of the 2018/19 Operational Plan and the outcome was agreed to be reasonable and most it continued into the new operational year. Effects of the two previous weather events on the Council planning was noted.

The Council discussed in details the new Operational Plan for 2019/20 financial year. The notable inclusions included engaging a consultant to prepare a community safety plan and review by-laws and consequently create position of Community Police Officer (Liaison Officer) to enhance safety within the Community. It was agreed to establish a Community Justice Centre under Local Justice Committee to coordinate local community justice issues. Mangkuma Land Trust and Kuuku Yau Corporation would be supported to revive the Ranger Program that would collaborate its activities with the Iron Range National Park. Council will source funding to establish Business Support Unit to provide business coaching to locals and explore locally available business opportunities. To support the education initiative, the Council will form a Lockhart Education Committee (LEC) to address education and school attendance issues. Recruitment for Health Action Group will be undertaken to start

---

coordinating community health programs. Also MOU between Council and Cape York Employment Services will be developed and signed to focus on local employment and training opportunities. From lessons learnt from Monsoon Trough and Tc Trevor weather events, the Council discussed the need for locally managed medium size Emergency Coordination Centre. The Council will contact Government Champion to lobby for the capital funding for the shelter.

**The meeting ended at 2.58pm and to be continued on Wednesday 17<sup>th</sup> at 9.00am**

Meeting resumed at 9.34 am Wednesday 17<sup>th</sup> July 2019

**ISSUE: Lockhart River Aboriginal Shire Council Draft Budget Plan for 2019/20 financial year**

The Council discussed in detail the Operational and Capital Budget for the year 2019/20. The bottom line results were an operating budget deficit of \$1.3m due to unfunded depreciation. The Council will closely monitor the budget performance and take appropriate action as more information/facts becomes available.

**ISSUE: Lockhart River Aerodrome Company Draft Budget Plan for 2019/20 financial year**

The Council discussed in detail the Operational and Capital Budget for the year 2019/20. The bottom line results were an operating budget deficit of \$143,000 due to unfunded depreciation. The Council will closely monitor the budget performance and take appropriate action as more information/facts becomes available.

**ISSUE: Review of Council Policies for the 2019/20 financial year**

The Council discussed in details of the Statutory Policies with only one amendments to the Audit Committee Policy to include formation of audit committee and Schedule of fees and charges to introduce annual general rates of \$1,000 payable monthly by Home Ownership property owners. The price of gas will be reviewed to match prices with other local suppliers and all the other prices/charges will remain unchanged. The donations policy was amended to include 100 litres of diesel donations to the bereaved families in addition to the current \$1,000 in kind support towards funeral expenses.

---

New credit card policy and Complaints involving the public official policy were discussed in details and accepted to be included in the list of Council policies and implementation. Review of risk management policy was agreed to be undertaken during the year to maintain its currency.

**The meeting ended at 2.30pm and to be continued on Thursday 18<sup>th</sup> at 9.00am**

Meeting resumed at 12.17pm Thursday 19<sup>th</sup> July 2019

**ISSUE: Minutes of the meeting of 26<sup>th</sup> and 27<sup>th</sup> of June 2019.**

The minutes of the above meetings were tabled and discussed.

**Resolution 1:** That the minutes of the meeting of the 26<sup>th</sup> and 27<sup>th</sup> of June 2019 be adopted as tabled.

|               |              |                  |                |
|---------------|--------------|------------------|----------------|
| <b>Moved:</b> | Cr K Koko    | <b>Seconded:</b> | Cr D Hobson    |
|               | All in favor |                  | Motion carried |

**ISSUE: Finance Report June 2019**

The Finance Report for June 2019 was tabled and discussed in detail.

**Resolution 2:** That the Finance Report for June 2019 be accepted as tabled.

|               |               |                  |               |
|---------------|---------------|------------------|---------------|
| <b>Moved:</b> | Cr W. Butcher | <b>Seconded:</b> | Cr D Macumboy |
|               | All in favor  |                  | Motion passed |

**ISSUE: Operational Plan for 2019/20 financial year**

The operational plan for 2019/20 was discussed in details and accepted

**Resolution 3:** That the 2019-20 Operational Plan be accepted for implementation.

---

**Moved:** Cr D Macumboy  
All in favor

**Seconded:** Cr N Bally  
Motion passed

**ISSUE: Lockhart River Aboriginal Shire budget for the 2019/20 year**

Mayor Wayne Butcher presented Draft 2019/20 Budget to the Council for discussion. This was discussed in details and all changes done accordingly with resulting bottom line operating deficit of \$1.3m. The Council agreed to closely monitor the progress of the budget implementation.

**Resolution 4:** That the 2019/20 Lockhart River Aboriginal Shire Council Budget Plan be accepted for implementation and close monitoring.

**Moved:** Cr W Butcher  
All in favor

**Seconded:** Cr D Hobson  
Motion passed

**ISSUE: Schedule of fees and charges for the 2019/20 financial year**

The schedule of fees and was presented and discussed long with the 2019/20 Budget Plan.

**Resolution 5:** That the 2019/20 Schedule of fees and charges be accepted for implementation.

**Moved:** Cr N Bally  
All in favor

**Seconded:** Cr D Macumboy  
Motion passed

**ISSUE: Lockhart River Aerodrome Company budget for the 2019/20 year**

Chairman Wayne Butcher presented the Draft 2019/20 Budget for the Aerodrome business for discussion. This was discussed in details by the directors with resulting bottom line operating deficit of \$142,291.

**Resolution 6:** That Lockhart River Aerodrome Company Pty Ltd budget plan for the 2019/20 financial year be accepted for implementation and close monitoring.

**Moved:** Cr W Butcher  
All in favor

**Seconded:** Cr K Koko  
Motion passed

---

**ISSUE: Council policies for 2019/20 financial year**

The Council discussed the entire suit of statutory and administrative policies and accepted for implementation.

**Resolution 7:** That the 2019/20 Council Policies be accepted for implementation.

**Moved:** Cr W Butcher                      **Seconded:** Cr K Koko  
All in favor                                      Motion passed

**ISSUE: Appointment of independent member of the Audit Committee**

The Council discussed the need to mix and supplement the audit committee with one independent member with appropriate experience.

**Resolution 8:** That the appointment of Ross Higgins as independent member of Audit Committee for 3 years period effective 2019/20 be accepted.

**Moved:** Cr K Koko                              **Seconded:** Cr D Macumboy  
All in favor                                      Motion passed

**ISSUE: Councillors' portfolio reports**

The Councillors' portfolio were verbally presented in the meeting and to be continued in a follow up meeting on Monday 29 July 2019.

**ISSUE: General Business**

The Council has been approached of some local contractors for assistance in paying for registrations and insurances for their plant being used to deliver Council construction works after noting some of plant in the current have been stood down due to noncompliant. The Council declined such requests and advised the mayor to inform them of the resolve and that they should take responsibility to their own plant/machines.

There being no further matters to discuss the Mayor closed the meeting at 2:17pm