

LOCKHART RIVER ABORIGINAL SHIRE COUNCIL

ABN 55 631 460 952



Minutes of Ordinary Council Meeting

Date: 21 November 2013

Venue: Council Chambers
Cairns Office
Suite 8, 7 Anderson Street, Manunda Cairns

1. Attendance

Cr. Wayne Butcher – Mayor
Cr. Norman Bally
Cr. Rebecca Elu
Cr. Paul Piva
Cr. Veronica Piva
Mr. Peter Opio-Otim – Chief Executive Officer

Visitors:

Mr. Greg O'Brien
Black and More

Mr. Robert Wardle and Gary
Building Assets Services

2. Opening

Mayor declared the meeting open at 10:00 am.

3. Apologies

Cr. Rebecca Elu will be late to attend the meeting

Resolution LRASC 01|11|2013

That apology from Cr Rebecca Elu be received and accepted

MOVED: Cr. Paul Piva
SECONDED: Cr. Wayne Butcher
CARRIED

4. Conflict of Interest: Material Personal Interest

Cr. Norman Bally declared his interest in relation to item 12 on the agenda:

Resolution LRASC 02|11|2013

That Cr Norman Bally conflict of interest in relation to item 13 on the Council Agenda be noted.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Paul Piva
CARRIED

5. Minutes of Ordinary Council Meeting of 25 October 2013

Resolution LRASC 03|11|2013

That minutes of the Ordinary Council Meeting of 25 October 2013 be received, accepted and confirmed as true and correct

MOVED: Cr. Paul Piva
SECONDED: Cr. Wayne Butcher
CARRIED

6. Business Arising out of Minutes

6.1 Community Focus Group

A meeting of the newly formed Community Focus Group to work closely with MyPathway is scheduled to be held in the last week November 2013.

6.2 Re-employing Staff

Some of the suggestions that Council will take into account for not re-engaging staff after at least two years following severance from Council employment include:

- Employee sent to jail
- Employee who is dismissed from Council employment from serious offences
- Employee who consistently behave badly in the public
- Extreme cases of domestic violence – beating partners etc.

6.3 Demolition of House 23 Kuyumu Street

Council resolved as follows on the matter:

Resolution LRASC 04|11|2013

That the demolition work on House No 23 Kuyumu Street will be undertaken by the Council Building Unit.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Norman Bally
CARRIED

Council expressed the desire to ensure that the demolition work is done within the approved budget and that the work once started must be completed within two weeks.

6.4 Contract with Black and More

Council agreed to review the contract of engagement of Black and More as Consultant Engineer.

A current contractor will not be given any new project until the existing project has been satisfactory completed.

7. Action Sheet

Resolution LRASC 05|11|2013

That Council received and sighted the action sheet on resolutions passed at the last Ordinary Council meeting of 25 October 2013.

MOVED: Cr. Paul Piva
SECONDED: Cr. Rebecca Elu
CARRIED

8. Department of Housing and Public Works

Council received the following information:

- Tenancy management summary
- Collections report
- Rental balances report
- October Collections, \$57,226.00

Resolution LRASC 06|11|2013

That Council note the information provided by the Department of Housing and Works:

MOVED: Cr. Norman Bally
SECONDED: Cr. Veronica Piva
CARRIED

Cr. Rebecca Elu joined the meeting at 11:20 am

Resolution LRASC 07|11|2013

That the criteria for allocating Social Housing in Lockhart River be reviewed.

That any unpaid rent must be chased as soon as possible and that the names of the deceased persons be removed from the Rental Balances Report and if there are outstanding debts owed by the deceased, that such debts be written off

MOVED: Cr. Paul Piva
SECONDED: Cr. Norman Bally
CARRIED

9. Department of Housing and Public works: Building and Asset Services

A letter confirming the acceptance by the Principle of Council's offer dated 22 October 2013 for the amount of forty nine thousand, five hundred dollars GST inclusive for contract WS111908 to carry out demolition of residence at 23 Kuyumu Street in Lockhart River was received and tabled.

Please refer to resolution 04|11|2013.

10. Department of Housing and Public Works: Building and Asset Services

- Confirmation that the demolition is approved to proceed and that BAS will be providing an order to that effect.
- A copy of the Napranum Project Management Plan
- A copy of the Council delivery tool kit (proforma)

Resolution LRASC 08|11|2013

That Council will seek assistance from BAS to tender out 4 hours (2 x 3 bedroom and 2 x 4 bedroom houses) for a builder to design and install the houses on allocated plots. Further that Council will build 2 x 4 bedroom houses, one at replacement of Lot 23 Kuyumu St and the other on a lot on the new sub-division)

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Paul Piva

CARRIED

Council stressed the importance of having all the construction work completed on time i.e. before the end of the financial year as well as within budget.

Sub-contractor engagement

Resolution LRASC 09|11|2013

That the subcontractors working on the council building works program be engaged on fixed cost contract.

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Paul Piva

CARRIED

11. Lockhart River Disaster Management Plan – Sub-plan documents

Draft copies of the Lockhart River Disaster Management Plan sub-plans:

- Resupply sub-plans
- Evacuation sub-plans
- Recovery sub-plans

were tabled and noted. Council requested that Ms Duke Mandy be invited to Lockhart River to walk the members of the Local Disaster Management team through the documents.

Resolution LRASC 10|11|2013

That Council received and sighted the sub-plan documents, Resupply Sub-plan, Evacuation Sub-plan and Recovery Sub-plan and resolved to invite Mandy to go to Lockhart River in early December to walk the members of the Local Disaster Management Team through the document

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Rebecca Elu

CARRIED

Council also noted that the administrative building office is not safe to be used as a Cyclone Shelter. There is an urgent need to undertake structural reassessment of the building to confirm whether it is suitable to be used as a Cyclone refuge shelter. Letter to be sent to the Department of Planning and Public Works to that effect.

Council meeting was adjourned for lunch break at 12:10 pm.

Council meeting resumed at 1:00 pm

12. Community Members requests for Financial Assistance

Council received requests from the following Community members for financial assistance:

- Benedict Macumboy
- Francisca Omeenyo
- Shay (Nakiya) Bally

Cr. Norman declared his interest and abstained from participating in the discussions.

Resolution LRASC 11|11|2013

That Cr. Norman Bally's conflict of interest be noted

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Paul Piva

CARRIED

Resolution LRASC 12|11|2013

That Council support the parents of the three children's graduation for year 12 on 15 November 2013 with cash donation of one thousand dollars (\$1,000) each to students:-

- (1) Benedict Macumboy – St Bernard Yagoon
- (2) Francisca Omeenyo – Rockhampton Grammar
- (3) Shay Bally – Charters Towers

MOVED: Cr. Paul Piva
SECONDED: Cr. Rebecca Elu
CARRIED

13. Letter from the Minister of Local Government, Community Recovery and Resilience Flood Mitigation Project

A letter from the Minister inviting Council to look for worthwhile project that can be put forward under the flood mitigation projects was tabled.

Resolution LRASC 13|11|2013

That Council note the letter from the Minister and develop a response once the Lockhart River Drainage Master Plan has been completed.

MOVED: Cr. Norman Bally
SECONDED: Cr. Wayne Butcher
CARRIED

14. Department of Local Government Community Recovery and Resilience: 2013/14 SGFA Funding sub-agreement

Council received email from the Department specifying the conditions under which the second payment of SGFA 2013 / 2014 will be paid.

Director Finance and Administration will handle this matter. Council expressed concern that at a broader level, what will happen to an indigenous council if such conditions were not met. Is this an easy option for government to intervene in the management of indigenous council?

15. Department of Local Government Community Recovery and Resilience: QRA Payments

Following the submission report LRASC 5.113, Council will be receiving payments of \$347,070 (exc GST). While Council noted this incoming payment, Council also raised the issue that the current payment process is causing a big issue with cash flow management. This is because the sub-contractors are being paid on a monthly basis but the replacement payment is taking much longer to be received by the Council. Council to approach QRA to ensure that at least some 30 or 40% of the projected NDRRA costs are paid to Council upfront to help deal with cash flow problems of indigenous councils.

16. Letter from Queensland Treasury: LGAQ to assume full ownership of Local Government Infrastructure Services Pty Ltd (LGIS)

A letter from Queensland treasury in relation to LGAQ assuming full ownership of Local Government Infrastructure Services (LGIS) was tabled and noted.

Resolution LRASC 14|11|2013

That whereas the Council note the decision conveyed to it by the Queensland Treasury on the new role of LGAQ to assume full ownership of LGIS, Council request that LGAQ ensures that there is at least a representative on the LGIS from the Queensland Indigenous Shire Councils.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Paul Piva
CARRIED

17. APV: Confirmation of appointment for 3 year period

A letter signed by the Council CEO confirming appointment of APV as Council valuers for a three year period as per previous Council decision was tabled.

Resolution LRASC 15|11|2013

That the Council receive, accept and endorse the CEO confirmation of appointment of APV as Council Asset Valuers for 3 year period 2013 / 14 to 2015/2016.

MOVED: Cr. Paul Piva
SECONDED: Cr. Norman Bally
CARRIED

18. Mark Bruhns: Confirmation of lease extension to 5 years

An acceptance letter following Council resolution to extend the existing lease arrangements with Mark Bruhns for another five years was received by Council.

Resolution LRASC 16|11|2013

That Council note the email from Mark Bruhns confirming lease extension.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Norman Bally
CARRIED

19. Quintell Beach Camp Site

The agreed scope of work for this project is the construction of a new 10 site camping ground including access track and amenities block. Construction of the camp site is to be undertaken by Lockhart River Aboriginal Shire Council under an In House Bid (IHB) contract to maximise Council involvement in the project.

Originally the project was to be located at site adjacent to Quintell Beach (South of the Barge Ramp). This location was reviewed and Council decided to relocate the Camp Site near the airport. Approval for the site was secured however ILUA / Native title challenges remained unsettled.

Now the Council has again decided to use another site for the Camp Site.

Resolution LRASC 17|11|2013

That Council resolve to write to the Department seeking permission to relocate the Camp Site. The Camp Site is to be located on free hold land.

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Paul Piva

CARRIED

20. Council Store Upgrade

Agreed scope of work is to include upgrade of Council Store Compound including construction of a new shed, civil Works, construction of concrete apron and renovations of the existing store.

Construction commenced on 11 March 2013. The Construction of the new shed is now completed. The works were found to be practically completed on 16 September 2013. In relation to the renovation of existing store, Council's work program showed works commencing on 30 September 2013 and being completed by 13 December 2013.

The Store Manager has requested a number of changes to the scope of works, for the renovations to the existing store. These charges have been reviewed by Black and More with recommendation forwarded to Council.

Resolution LRASC 18|11|2013

That Council approve of the changes to the scope of works for the renovations of the existing store as recommended by Black and More.

MOVED: Cr. Norman Bally

SECONDED: Cr. Rebecca Elu

CARRIED

21. Lockhart River NDRRA

Restoration works on the Lockhart River road networks are being carried out by Council in partnership with local contractors. These partnerships are providing employment and training for members of the Lockhart River community.

Currently, rectification works are being completed in Portland Road between Wenlock River and Threeways. These works were approved by QRA after Cyclone Oswald. QRA is accessing Council Betterment Submission which is for additional works to allow upgrades to 12 creek crossings on the access road.

Project Status

- | | |
|-------------------------------|---|
| 2010 Restoration Works | – Completed |
| 2011 Restoration Works | – Nil |
| 2012 Restoration Works | – Completed by 30 June 2013
– Balance of 2013 works to be included in 2013 REPA works. |
| 2013 Restoration Works | – Works undertaken from June 2013 are considered 2013 works. These works are to be completed by 30 June 2015. |

Resolution LRASC 19|11|2013

That Council lodge any submissions in relation to NDRRA projects as soon as possible and this to include any proposed projects on betterment submissions.

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Paul Piva

CARRIED

22. TIDS Project

TMR have confirmed the following:

- \$500,000 for a link slab upgrade to the Pascoe Crossing
- \$42,000 for additional signage.

In relation to the Pascoe Crossing, Council have issued a purchase order to Cook Shire Council for the Link Slab Crossing.

Resolution LRASC 20|11|2013

That Black and More check and report to the Council on the link slab upgrade on the Pascoe River crossing project.

MOVED: Cr. Paul Piva
SECONDED: Cr. Wayne Butcher
CARRIED

TMR have advised that LRASC are to project manage the signage works project. The additional work are to include works identified in the audits undertaken and forwarded to the Council on 5 November 2013.

Resolution LRASC 21|11|2013

That Council sighted and approve of the works to be undertaken on the road signage as identified in the audits undertaken and provided to the Council in November 2013 and that works will be done by LRASC.

MOVED: Cr. Norman Bally
SECONDED: Cr. Veronica Piva
CARRIED

23. Line Hill Road Culvert

Rectification of bridge included under the 2013 NDRRA submission is still awaiting approval.

Council agreed that the bridge be closed and a replacement bridge be included in the NDRRA submission.

24. Lockhart River Lighting Upgrade

Funding has been approved for the installation of new street lights and replacement of non-functional street lights in the community.

New sites requiring additional lights have been identified:

- Barge ramp
- Toilet blocks at Quintell Beach
- BBQ area at Quintell Beach
- Park area opposite store

Council may need to consider using solar lights for these sites. Council raised concern over the installation of light in the bush and not on the road reserve as per plan. Black and More to follow up on this.

25. R2R Funded Projects

R2R Funding has been approved for \$412,787 for the community road upgrades:-

- Illa and Wachee road upgrade
- Blady Grass/Cemetery road upgrade

These upgrades will provide all weather access to the cemetery area and help control drainage in the area. Design works have been completed; however federal government does not accept the cost incurred by Council for the design work. The money is to be used solely for construction.

This matter needs to be resolved before further work can be done. Council will not incur any additional cost for the works. The project, once undertaken must be completed within budget.

26. Lockhart River Drainage Master Plan

Council has secured funding from the State Government for a Drainage Master Plan to be prepared for the Lockhart River Community area. The Drainage Master Plan seeks to identify and investigate existing flowing issues at Lockhart River and inform of upgrades to address the flooding issues.

Stage 1 and 2 of the Project Plan has been completed. Stage 3 is due to completion in late November 2013. Council will use the project report as the basis for identifying flood mitigation projects.

27. Lockhart River Sub-division

DATSIMA has allocated funding for the construction of 28 lot sub-division at Lockhart River. The new sub-division is to be located at the intersection of Line Hill Road and Kuttini Street.

Construction is well underway on the sub-division with the site cleared and roadways being prepared for construction.

Council sewer and water crew are making good progress with the laying of underground pipes. The forecast completion date is early March 2014. Council noted the progress report.

28. Burn out pipes Taylor Road

Three 600 diameter HDPE pipes installed on Taylors Landing have been subjected to fire and have sustained extensive damage. The damage has entirely melted the pipes to a point that pipes no longer exist here leaving 3 x 600 mm diameter voids under the road. The road is on the town-side of the new landfill and access to the landfill will be compromised should the section of the road fail.

Resolution LRASC 22|11|2013

That Council through Black and More approach the Program Office for financial assistance to replace the burnt out pipes on Taylors Road.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Norman Bally
CARRIED

29. Town Street Maintenance – Going into wet

With the wet season fast approaching, it is important to that Council undertake routine maintenance of the Township drainage infrastructure. This should include / inspection of Storm-water pipes and drains and clearing of silt and debris to ensure water paths are not restricted.

Council agreed that the road gang to be deployed as part of Parks and Gardens team during the wet season.

30. RPS: Plan of leases Survey Plans SP 262079 and SP 262080

Copies of survey plans SP262079 and SP262080 that had been endorsed by the Chief Surveyor of RPS was tabled and noted. Council agreed to sign the document as a registered owner.

Resolution LRASC 23|11|2013

That Council received and endorsed by way of signature the plans for SP262079 and SP262080.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Norman Bally
CARRIED

31. Minutes of TWG meeting

Minutes of TWG Meeting held on Wednesday 13 November 2013 was tabled at the meeting.

Resolution LRASC 24|11|2013

That Council received and noted the minutes of TWG meeting of TWG meeting held on 13 November 2013.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Rebecca Elu
CARRIED

32. Cairns Regional Council Laboratory Water Analysis Results

Resolution LRASC 24|11|2013

That Council note the results of the water samples taken from Lockhart River and tested by the Cairns Regional Council laboratory as meeting the water drinking quality standard.

MOVED: Cr. Paul Piva
SECONDED: Cr. Norman Bally
CARRIED

33. Monthly Reports

33.1 ENGINEERING SECTION: OCTOBER MONTHLY REPORTS

Resolution LRASC 25|11|2013

That Council receive and note the various reports form the Engineering section for the month of October 2013.

MOVED: Cr. Veronica Piva
SECONDED: Cr. Norman Bally
CARRIED

33.2 COMMUNITY DEVELOPMENT SECTION – OCTOBER MONTHLY REPORTS

Resolution LRASC 26|11|2013

That Council receive and note the various reports form the Community Development section for the month of October 2013.

MOVED: Cr. Veronica Piva
SECONDED: Cr. Rebecca Elu
CARRIED

34. Christmas New Year Break

Resolution LRASC 27|11|2013

That Council Office will be closed on Friday 20 December 2013 and reopen on Monday 6 January 2014.

MOVED: Cr. Paul Piva
SECONDED: Cr. Rebecca Elu
CARRIED

35. Council Presentation Night

Resolution LRASC 28|11|2013

That the Council Award presentation night will be held on Tuesday 17 December 2013 starting at 6:00 pm

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Norman Bally
CARRIED

36. Budget Reviews

Resolution LRASC 29|11|2013

That the next Ordinary Council meeting of December will include an item on the Council Agenda for budget review

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Rebecca Elu
CARRIED

37. Financial Statements for the month of October 2013

Resolution LRASC 30|11|2013

That the Lockhart River Aboriginal Shire Council Financial Statements for the month ending October 2013 be received and accepted.

MOVED: Cr. Paul Piva
SECONDED: Cr. Rebecca Elu
CARRIED

38. Queensland Auditor General office: Audited Financial Statements

Resolution LRASC 31|11|2013

That Council receive and adopt the audited certified General Purpose Financial Statement as required by S. (40) 4 of the Auditor – General Act 2009 and the certified current year Financial Sustainability statement; and further that Council note that the Auditor General issued the Council with unmodified audit opinion.

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Paul Piva

CARRIED

39. Lockhart River Aerodrome Company

Resolution LRASC 32|11|2013

That Council sighted the profit and loss statement of the Lockhart River Aerodrome Company for the months July through to October 2013.

MOVED: Cr. Paul Piva

SECONDED: Cr. Rebecca Elu

CARRIED

40. Final Audit Report for Lockhart River Aerodrome Company Pty Ltd

Resolution LRASC 33|11|2013

That Council sighted and noted the audited general purpose financial statements for 2012-13 as being certified without qualification.

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Veronica Piva

CARRIED

41. Queensland Audit Office: Roads to Recovery 2012 - 2013

Certified special purpose financial report for the Nation Building Roads to Recovery program for 2012 – 2013. Auditor-General issued an unmodified audit opinion.

Resolution LRASC 34|11|2013

That Council received and endorsed the unmodified audit opinion in the Nation Building Roads to Recovery program for 2012 – 2013.

MOVED: Cr. Norman Bally
SECONDED: Cr. Paul Piva
CARRIED

42. Signatories to Council Bank Accounts

Resolution LRASC 35|11|2013

That Council resolve to reaffirm of the following as the duly authorised signatories to Council Bank Accounts:-

Mr. Peter Opio-Otim - Chief Executive Officer
Mr. Stanley Mugwiria - Director Finance & Admin
Ms. Dora Accoom - D/Chief Executive Officer

MOVED: Cr. Paul Piva
SECONDED: Cr. Rebecca Elu
CARRIED

43. Issues raised in the 2012 – 2013 Council Audit Report

Resolution LRASC 36|11|2013

That Council note the issues raised in the Audit Report 2012 – 2013:

- Asset Management Valuation
- Measure of Financial Sustainability

and take appropriate measures to address issues

MOVED: Cr. Rebecca Elu
SECONDED: Cr. Veronica Piva
CARRIED

44. Tax Invoice: Aerodrome Management Services Pty Ltd

Council received a tax invoice for \$5,843.75 GST inclusive for services provided by AMS Aerodrome reporting office to provide ARO / WSO services at the Lockhart River Aerodrome as emergency coverage for 21 to 27 October 2013.

As a result of this, Council recommended that another local person be engaged and trained as a reporting officer.

45. Retail Stores

LGAQ wrote to Councils seeking the Mayors availability to attend a meeting in Cairns in December to review the work done by the Consultant on the retail store operations as well as make preliminary views on the report prepared to date.

No income statement was provided to the Council for the month of October 2013. This is the fifth month that the Council has not been provided with Monthly income statement.

No meeting of the retail store committee took place in the month of October 2013.

46. Staff

Resolution LRASC 37|11|2013

That Council move into a closed meeting under the Local Government Regulation 2012 Section 275.

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Paul Piva

CARRIED

Resolution LRASC 38|11|2013

That Council move out of closed meeting under the Local Government Regulation 2012 section 275

MOVED: Cr. Wayne Butcher

SECONDED: Cr. Paul Piva

CARRIED

47. Councillor's Reports

47.1 Mayor's Report

Cr. Wayne Butcher presented a verbal report to the Council:-

- New ROCCY: CYTC
- Meeting with Warren Mundine
- Mapoon Festival
- 100 Years celebration of Lockhart River in 2022

48. Appointment of Deputy Chief Executive Officer

Resolution LRASC 39|11|2013

That Ms Dora Accoom be appointed as the Council Deputy Chief Executive Officer and the appointment to take effect from Monday 25 November 2013.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Rebecca Elu
CARRIED

49. Working on Country Facilitator Position

Resolution LRASC 40|11|2013

That the position of WOC Facilitator be advertised.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Norman Bally
CARRIED

50. Youth at Risk Initiative (YARI) Coordinator Position

Resolution LRASC 41|11|2013

That the position of coordinator for YARI program be advertised.

MOVED: Cr. Veronica Piva
SECONDED: Cr. Rebecca Elu
CARRIED

51. Appointments

- Fencing project
- Painter

Resolution LRASC 42|11|2013

That Council approve of the following to be appointed as:-

FENCER Maverick Fencing
PAINTER Ross McKay

MOVED: Cr. Paul Piva
SECONDED: Cr. Norman Bally
CARRIED

52. Ms. Deanka Omeenyo

Resolution LRASC 43|11|2013

That Ms. Deanka Omeenyo be moved from her position as Administration Office to Senior Administration Officer following the appointment of Ms. Dora Accoom as Deputy CEO.

MOVED: Cr. Wayne Butcher
SECONDED: Cr. Rebecca Elu
CARRIED

53. CEO Letter

Mayor reported that he is still awaiting for formal response from LGAQ on the matter. He indicated that a special Council meeting will be convened on Wednesday next week to discuss the issue.

54. General Business

Authority Penrith: Gamarard Consulting Services

Profile of Gamarard consulting services was provided at the meeting. Council noted the information.

Cape York Natural Resources: Your Climate Project

Mayor informed the meeting that he had a discussion with Mr. Desmond Tayley – Project Officer. Mr Tayley will be visiting Lockhart River in the near future.

Christmas and New Year Close Down arrangements

A resolution has already been passed. Refer to Resolution No. LRASC 27|11|2013

Get Ready Project: Clean-up day 3 – 4 December 2013

Council was informed of the plan for Get Ready project clean-up day. The activities will take place on 3rd and 4th December 2013, combined with a BBQ on the last day. All Council employees will be involved with the clean-up Get Ready project.

Public meetings

Public meetings need to be held in December to inform the Community of the following:-

- When the new rates on water and waste management will come into effect. 1st January 2014.
- When the Local Laws will come into effect: 1st January 2014

Planning Scheme

Council agreed to sign a document provided by Program Office in relation to work to be undertaken by Cardno on the Planning Scheme.

55. Date and Venue of next Ordinary Council Meeting

No date was suggested however the meeting needs to be held before 19th December 2013.

56. Vote of thanks and close of meeting

There being no other business, Mayor thanked all and declared the meeting closed at 4:05 pm.