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**DELEGATIONS AND APPOINTMENTS REGISTER**

PROCEDURE NO:	<b>STAT021</b>
ADOPTION DATE	<b>JULY 2018</b>
REVISION DATE:	<b>JUNE 2019</b>
DIVISION:	<b>Governance</b>
RESPONSIBLE OFFICER:	<b>Chief Executive Officer</b>
Note: P – Primary Author, S – Secondary Author	

**1. POLICY STATEMENT**

The Council is required to make numerous decisions every day in order to properly discharge its powers and responsibilities. In order to enable the Council to focus on strategic issues and reduce the amount of meeting time required, Council is able to delegate many of those decisions to respond more effectively to the Community and provide timely, consistent decisions.

**2. PURPOSE**

In order for the Council to reduce meeting time and streamline strategic actions the Council is able to delegate certain decisions. A register of delegations is available for CEO to employees, Council to the CEO and Council Shire to the Mayor.

**3. SCOPE**

The Local Government Act 2009 allows local governments to delegate their powers by resolution to:

- the mayor
- the chief executive officer
- a standing committee or joint standing committee
- the chairperson of a standing committee or joint standing committee
- another local government for the purposes of a joint local government activity.

**4. DEFINITIONS**

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**5. RELEVANT LEGISLATION**

- The Local Government Act



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### 6. IMPLEMENTATION

#### Delegations by Mayor

The Mayor is able to delegate their powers to another Councillor. However the Mayor is not able to delegate:-

- the power to direct the chief executive officer or senior executive employees to another councillor
- a power delegated by the Council if the council has directed the mayor not to further delegate.

#### Delegations by Chief Executive Officer

The Chief executive officer is able to delegate his / her powers to an appropriately qualified employee or contractor of the Council.

However, chief executive officer is not able to delegate:

- a power delegated by the local government if the local government has directed the chief executive officer not to further delegate the power
- the power to keep registers of interests for councillors and senior executive employees.

#### Delegations Register

The chief executive officer must establish a register of delegations that records all of the delegations made by the local government, mayor and the chief executive officer.

The delegations register must be available for inspection by the public and must contain the following information:

- the name or title of the person, or the name of the committee, to whom powers are delegated
- a description of the powers delegated, including the provisions under a local government related law permitting or requiring the exercise of the powers
- if the delegation is by the local government, a summary of the resolution by which the power was delegated including:
  - the date of the resolution
  - a summary of any conditions to which the delegation is subject
  - if the resolution is numbered - its number.



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**7. REGISTER OF DELEGATION**

- A. Register of Delegations to Lockhart River Aboriginal Shire Council by other bodies
- B. Instruments of Delegation to Lockhart River Aboriginal Shire Council
- C. Register of Delegations by Lockhart River Aboriginal Shire Council - Standing Delegations
- D. Register of Delegations by Lockhart River Aboriginal Shire Council - Temporary Delegations
- E. Register of Delegations by Chief Executive Officer
- F. Register of Delegations by Mayor
- G. Instruments of Delegation
- H. Register of Appointments as Authorised Person
- I. Instruments of Appointment
- J. Expired Instruments
- K. List of Person, Positions, with delegations and Appointments
- L. List of Standing Committees / Committee Chairperson s
- M. List of Appointments as Council Representatives and on Council Committee
- N. Register of Local Laws and Sub-ordinate Local Laws
- O. List of Bodies that Council is a member of

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### A. Register of Delegations to Lockhart River Aboriginal Shire Council by other bodies under Section 260 of the Local Government Act 2009 & Other Acts

#### Standing Delegations

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<i>Delegation # Title of Person or Name of Committee to whom powers delegated</i>	<b>POWERS DELEGATED BY LOCAL GOVERNMENT (Provision of Act/Local Law)</b>	<b>Date of Resolution [Ref] Instrument #</b>	<b>CONDITIONS APPLYING To delegation</b>
DEL-OTH-001 Queensland Government – Environmental Protection Agency	<p>[Environmental Protection Act 1994 &amp; Environmental Protection (Waste Management) Regulation 2000 – Sections 516(1)(b) and 517]</p> <ol style="list-style-type: none"> <li>1. To appoint an authorised person pursuant to section 445(1)(c) of the Environmental Protection Act 1994;</li> <li>2. To issue an identity card to each authorised person pursuant to section 448 of the Environmental Protection Act 1994;</li> <li>3. To issue certificates pursuant to section 490 of the Environmental Protection Act 1994; and</li> <li>4. To sub-delegate the above powers to an appropriately qualified employee of the Local Government pursuant to section 516(2) of the Environmental Protection Act 1994.</li> </ol>		<ol style="list-style-type: none"> <li>1. That the only powers under the Environmental Protection Act 1994 the authorised person appointed by the Local Government is to exercise are:-             <ol style="list-style-type: none"> <li>(a) Sections 440J, 452, 453, 455, 456, 457, 459, 460, 461, 462, 463A, 463, 464, 465, and 466 of the Environmental Protection Act 1994; and</li> <li>(b) Only to be used in relation to those matters referred to in section 440D of the Environmental Protection Act 1994 and section 68 of the Environmental Protection(Waste Management) Regulation 2000; and</li> </ol> </li> <li>2. That the certificates issued pursuant to section 490 of the Environmental Protection Act 1994 are only to be used in respect of Court proceedings in relation to those matters referred to in section 440D of the Environmental Protection Act 1994 and section 68 of the Environmental Protection(Waste Management) Regulation 2000.</li> </ol>

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<b>Name and/or Position</b>	<b>Purpose for which appointed</b>	<b>Appointment Details</b>	<b>CONDITIONS APPLYING to appointment</b>
<p>DEL-LRASC-001 Chief Executive Officer</p>	<p>5(1) The power to:-</p> <ul style="list-style-type: none"> <li>(a) approve an application for a proposal under a local law unconditionally; or</li> <li>(b) approve an application for a proposal under a local law subject to conditions; or</li> <li>(c) refuse to approve an application for a proposal under a local law.</li> </ul> <p>6(2) If it is decided that an approval should be refused on a particular aspect of a proposal for which multiple approvals are required, the power to refuse other approvals required for the proposal even though other aspects of the proposal for which approval is required may be unexceptionable.</p> <p>8(1) The power to vary or revoke a condition on which an approval has been given under a local law if the variation or revocation is necessary for the protection of public health or safety.</p> <p>9 The power to revoke an approval for contravention of a condition of an approval.</p> <p>13(1) The power to, by public notice, offer a reward for information leading to the conviction of a person for -</p> <ul style="list-style-type: none"> <li>(a) an offence involving damage to, or theft of, Council property or property under the Council's control; or</li> <li>(b) an offence against a local law.</li> </ul> <p>13(2) The power to decide the amount of a reward and the conditions</p>	<p>None</p>	

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	<p>of which it is payable.</p> <p>15(2)(b) The power to approve the form of an authorised person's identity card.</p> <p>19(3) The power to, in an appropriate case, waive or partially remit a charge, unless specific provision to the contrary is made in a local law or resolution fixing the charge.</p> <p>20(1) The power to dispose of goods if goods are left in a building, or on land, under Council's control.</p> <p>20(4) The power to dispose of goods in the manner specified in subsection (4).</p> <p>21(2) If Council or an authorised person confiscates or impounds goods under powers conferred by a local law, the power to dispose of the goods in the manner specified in subsection (2).</p> <p>(LRASC Local Law No. 1 (Administration))</p>		
<p>DEL-LRASC-002 Chief Executive Officer</p>	<p>The power to amend the oncost recovery rates as required to ensure that all administrative and oncost expenses incurred by Council are fully recovered.</p> <p>(Section 9(1) – General Powers Local Government Act 2009 )</p>	<p>None</p>	<p>Any changes to the oncost recovery system are to be reported to Council.</p>

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DEL-LRASC-003 Chief Executive Officer	to appoint the Director of Finance and Administration or the Director of Engineering Services to the position of Acting Chief Executive Officer while the appointed Chief Executive Officer is absent from the office for periods of longer than two (2) days.  (Section 195 of the Local Government Act 2009)	None	All Councillors are to be advised of who has been appointed and the period of the appointment when an appointment has been made.
DEL-LRASC-004 Chief Executive Officer	To allow an equitable remission of water consumption charges for water consumption charges levied on a property resulting from water loss due to a concealed water leak where the occupant could not be expected to know of its existence.  (Section 94 – Power to make and levy rates and charges Local Government Act 2009)	None	Council to be advised quarterly of the value of the allowance of any such remissions including details of the property; property owner and water quantity lost at the time of the incident leading to the request for a remission.
DEL-LRASC-005 Chief Executive Officer	To allow a remission of water consumption charges for water consumption charges levied on a property resulting from a faulty meter giving inaccurate readings.  (Section 94 – Power to make and levy rates and charges Local Government Act 2009)	None	Council to be advised quarterly of the value of the allowance of any such remissions including details of the property; property owner and water quantity lost at the time of the incident leading to the request for a remission

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DEL-LRASC-009 Chief Executive Officer	To commence collection proceedings (including filing of the debt in the magistrates Court) for accounts 90 days or more in arrears after issue of the initial invoice.  (Section 9(1) – General Powers Local Government Act 2009)	None	Council to be advised of the exercise of this delegation at the next ordinary meeting after which this delegation has been exercised.
DEL-LRASC-010 Chief Executive Officer	To commence proceedings in the Small Claims Tribunal for a termination of a Tenancy Order (and subsequent referral to a collection agency where successful) where rent is in arrears by 21 days or more.  (Section 9(1) – General Powers Local Government Act 2009)	None	Council to be advised of the exercise of this delegation at the next ordinary meeting after which this delegation has been exercised.
DEL-LRASC-011 Chief Executive Officer	To write off bad debts of \$100 or less.  (Section 9(1) – General Powers Local Government Act 2009)	None	Council to be advised of the exercise of this delegation at the next ordinary meeting after which this delegation has been exercised.
DEL-LRASC-012 Chief Executive Officer	The powers provided to Council under section 106 of the Local Government Act 2009 to make, vary or discharge a contract for the local government in the same way as if the contract were made, varied or discharged by an individual.	None	<ol style="list-style-type: none"> <li>1. Subject to compliance with the Local Government Act 2009 including Section 483(2).</li> <li>2. Shall be limited to making, varying or discharging a contract where the value of such making, varying or discharging does not exceed the sum of \$150,000 in total (Inclusive of GST) over the full life of such contract.</li> <li>3. Shall exclude such purchases or contracts where Council has specifically directed that tenders or quotations be obtained for Council consideration</li> </ol>



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			or where Council is required to invite tenders. 4. Subject to compliance with Council's Purchasing Policy.
DEL-LRASC-013 Chief Executive Officer	To write off an asset that ceases to retain a future economic benefit to Council due to loss, theft, damage, obsolescence or other factor. (Section 9(1) – General Powers Local Government Act 2009)	None	The value of the asset must be written down to a nil value and if appropriate disposed in the period that the loss occurs
DEL-LRASC-014 Chief Executive Officer	To sign all tenancy agreements on Council's behalf. (Section 9(1) – General Powers Local Government Act 2009)	None	Tenancy is to be allowed in accord with Council's current housing policy.
DEL-LRASC-015 Chief Executive Officer	Authority to sign all Local Government Workcare Guarantee documents required to be signed and sealed as a condition of Council's involvement with that scheme. (Section 9(1) – General Powers Local Government Act 2009)	None	
DEL-LRASC-016 Chief Executive Officer	Can write-off non-current assets and low value assets which are missing, obsolete, irreparable, at the end of their useful lives or scheduled for replacement or retirement to the value of \$5,000. (Section 9(1) – General Powers Local Government Act 2009)	None	Council to be advised of the exercise of this delegation at the next ordinary meeting after which this delegation has been exercised.
DEL-LRASC-018 Chief Executive Officer	To invest or redeem temporarily surplus funds.	None	a) Such investments or redemption shall comply with all requirements of the Statutory Bodies Financial Arrangements Act 1982;

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	(Section 42 Statutory Bodies Financial Arrangements Act 1982)		b) All redemptions made shall be recouped directly to the Council Bank Account from which such investments were made; c) Movements in such investments and details of such investments in the previous month and end of month balances shall be reported to the first General Meeting of Council in each month for Council's information.
DEL-LRASC-019 Chief Executive Officer	Authority to negotiate remuneration for members selected for any Conduct Review Panel (Section 189(1) and Section 9(1) of the Local Government Act 2009).	None	
DEL-LRASC-024 Chief Executive Officer	To execute a document by signing such document on behalf of Council. Such delegation shall apply to any decision of Council (whether made by Council by resolution or made by the Mayor or the Chief Executive Officer, or delegate, under delegation) that requires the execution of a relevant document on behalf of Council. (Section 9(1) of the Local Government Act 2009)	None	
DEL-LRASC-026 Chief Executive Officer	The powers provided to Council under the following sections of the Environmental Protection Act 1994:  369A (4) Power to, as soon as practicable after an application for approval to perform waste management works is made, decide	None	Council to be advised of the exercise of this delegation at the next ordinary meeting after which this delegation has been exercised.

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	<p>whether to grant or refuse the approval.</p> <p>369A (6) Power to impose on an approval to perform waste management works relevant conditions considered necessary or desirable.</p> <p>369A (7) If a decision is made to grant an approval to perform waste management works, the power to give the applicant the approval in writing within the specified time period.</p> <p>369A(8) In the specified circumstances, the power to give an applicant an information notice about a decision to:</p> <ul style="list-style-type: none"> <li>(a) refuse an approval to perform waste management works;</li> <li>(b) impose a condition on an approval to perform waste management works, other than a condition that is the same, or to the same effect, as a condition agreed to or requested by the applicant.</li> </ul> <p>369B (1) In the specified circumstances, the power to, at any time, amend an approval under section 369A of the Environmental Protection Act 1994, by giving the approval holder written notice of the amendment.</p> <p>369B (2) In the specified circumstances, the power to otherwise amend, or cancel, an approval under section 369A of the Environmental Protection Act 1994.</p> <p>369B (4) In the specified circumstances, the power to give an approval</p>		

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	<p>holder written notice stating the specified particulars.</p> <p>369B (6) In the specified circumstances, the power to consider any representations made within a show cause period.</p> <p>369B (7) In the specified circumstances, the power to, within 10 business days after making a decision to take the action, give the approval holder, or former approval holder, an information notice about the decision.</p>		
<p><b>DEL-LRASC-033</b> Chief Executive Officer</p>	<p>The powers provided to Council under the following sections of the Local Government Act 2009: -</p> <p>189(1) Power to appoint a pool of members for Council's conduct review panel.</p> <p>177(2) Power to give notice to a person that a complaint made by the person about a breach of Council's code of conduct by a Councillor will not be dealt with because it appears—</p> <p>(a) to concern frivolous matter; or</p> <p>(b) to have been made vexatiously.</p> <p>16(1) In the specified circumstances, the power to inform the Minister, in writing, whether each division of its area is consistent with the basis specified in section 16(1) of the Local Government Act 2009.</p> <p>Local Government Regulation 2012 Part 3. In the specified circumstances, the power to give written notice of each meeting or adjourned meeting of Council to each Councillor at least 2 days</p>	<p>None</p>	<p>Council to be advised of the exercise of this delegation at the next ordinary meeting after which this delegation has been exercised.</p>

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	<p>before the day of the meeting.</p> <p>Local Government Regulation 2012. In the specified circumstances, the power to immediately give written notice to—</p> <p>(a) the police officer in charge of the police station at, or nearest to, the place where the property is suspected to have been stolen; and</p> <p>(b) the auditor-general.</p> <p>240(1) of the Local Government Act 2009. Power to authorise in writing a Council employee to—</p> <p>(a) give instructions and act as authorised agent for Council; and</p> <p>(b) sign all documents for Council;</p> <p>in a legal proceeding.</p> <p>250(1) of the Local Government Act 2009. Power to authorise a Council employee to verify a copy of a document purporting to be made under Council's or the Mayor's authority.</p> <p>196(6) of the Local Government Act 2009. Power to decide the terms of employment of Council's employees.</p> <p>Local Government Regulation 2012 Part 5. Power to decide which other employees of Council the Chief Executive Officer must keep a register of interests of.</p> <p>64(1) Power to recognise, for section 64 of the Animal Management (Cats and Dogs) Act 2008, a body that supervises an exhibition or an</p>		

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	<p>obedience trial.</p> <p>74(1) of the Animal Management (Cats and Dogs) Act 2008. Power to, after a permit application has been made, by written notice, require an applicant to give a stated document or information that is relevant to the application.</p> <p>75(1) of the Animal Management (Cats and Dogs) Act 2008. Power to grant or refuse a permit application within 21 days after the later of the following to happen—</p> <p>(a) the making of the application;</p> <p>(b) the receiving of all necessary information to decide the application.</p> <p>75(2)(b) of the Animal Management (Cats and Dogs) Act 2008. Power to be satisfied whether a place for which an application is made has a detached house on it in which someone usually lives.</p> <p>75(2)(c) of the Animal Management (Cats and Dogs) Act 2008. Power to be satisfied whether a dog is 9 months or older and has not been de-sexed.</p> <p>75(3) of the Animal Management (Cats and Dogs) Act 2008. Power to be satisfied that the de-sexing of a dog is not in the interests of the dog's health.</p> <p>75(5) of the Animal Management (Cats and Dogs) Act 2008. If you grant an application, the power to impose a condition provided for</p>		

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	<p>under a local law made under section 80(2) of the Animal Management (Cats and Dogs) Act 2008.</p> <p>76 of the Animal Management (Cats and Dogs) Act 2008. In deciding a permit application, the power to consider the specified matters.</p> <p>79 of the Animal Management (Cats and Dogs) Act 2008. In the specified circumstances, the power to give an applicant an information notice about the decision to refuse a permit application.</p> <p>84(1) of the Animal Management (Cats and Dogs) Act 2008. Power to grant or refuse a renewal application within 21 days after the later of the following to happen—</p> <ul style="list-style-type: none"> <li>(a) the making of the application;</li> <li>(b) the receiving of all necessary information to decide the application.</li> </ul> <p>84(4) of the Animal Management (Cats and Dogs) Act 2008. Power to—</p> <ul style="list-style-type: none"> <li>(a) in deciding an application, consider the matters mentioned in section 76 of the Animal Management (Cats and Dogs) Act 2008; and</li> <li>(b) seek further documents or information in the way mentioned in section 74 of the Animal Management (Cats and Dogs) Act 2008.</li> </ul> <p>84(5)(b) of the Animal Management (Cats and Dogs) Act 2008. In the specified circumstances, the power to give an applicant an information notice about the decision to refuse an application for a renewal.</p> <p>87(1) of the Animal Management (Cats and Dogs) Act 2008. Power to</p>		

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	<p>amend a restricted dog permit at any time, by giving its holder written notice of the amendment and recording particulars of the amendment in the restricted dog register, if the amendment—</p> <ul style="list-style-type: none"> <li>(a) is to correct a clerical or formal error; or</li> <li>(b) does not adversely affect the holder's interests; or</li> <li>(c) is at the holder's written request.</li> </ul> <p>212(3) of the Animal Management (Cats and Dogs) Act 2008. Power to—</p> <ul style="list-style-type: none"> <li>(a) consider other information as appropriate to be included in a restricted dog register; and</li> <li>(b) consider which way is appropriate to keep the restricted dog register.</li> </ul> <p>89(1) of the Animal Management (Cats and Dogs) Act 2008. Power to, by complying with the requirements of Part 2, Chapter 4 of the Animal Management (Cats and Dogs) Act 2008, declare a particular dog to be a restricted dog (a restricted dog declaration).</p> <p>90(1) of the Animal Management (Cats and Dogs) Act 2008. Power to:</p> <ul style="list-style-type: none"> <li>• propose to make a restricted dog declaration;</li> </ul> <p>give any owner of the dog written notice (a proposed declaration notice).</p> <p>92 of the Animal Management (Cats and Dogs) Act 2008. Power to</p>		



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	<p>withdraw a proposed declaration notice by giving written notice of the withdrawal to any owner of the dog the subject of the proposed declaration notice.</p> <p>94(1) of the Animal Management (Cats and Dogs) Act 2008. Power to consider any written representations and evidence accompanying them within the period stated in a proposed declaration notice.</p> <p>94(2) of the Animal Management (Cats and Dogs) Act 2008. Power to make a restricted dog declaration if satisfied, after complying with section 94(1) of the Animal Management (Cats and Dogs) Act 2008, the dog is of a breed or type mentioned in section 63(1) of the Animal Management (Cats and Dogs) Act 2008.</p> <p>95(1) of the Animal Management (Cats and Dogs) Act 2008. In the specified circumstances, the power to give any owner of a dog the subject of a restricted dog declaration a notice under section 95(2) or 95(3) of the Animal Management (Cats and Dogs) Act 2008.</p> <p>100(3) of the Animal Management (Cats and Dogs) Act 2008. In the specified circumstances, the power to destroy a dog as soon as practicable after the surrender.</p> <p>"prohibited substance", paragraph (e)(i) In the specified circumstances, the power to approve a maximum temperature for a substance.</p>		
DEL-LRASC-037 Chief Executive Officer	<p>The powers provided to Council under the following sections of the Public Records Act 2002:</p> <p>7(1)(a) Power to make and keep full and accurate records of the</p>	None	

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	<p>public authority's activities.</p> <p>7(1)(b) Power to have regard to any relevant policy standards and guidelines made by the archivist about the making and keeping of public records</p> <p>8(2) Power to make an arrangement with another person for the person to have custody of a record of the public authority providing this agreement includes arrangements for the safe keeping, proper preservation and return of the records</p> <p>8(3) Power to:</p> <ul style="list-style-type: none"> <li>(a) give the records of the public authority to the other public authority;</li> <li>(b) give the records of the public authority to the relevant public authority under a regulation; or</li> <li>(c) give the records of the public authority to the archives or disposed of in accordance with the decision of the archivist.</li> </ul> <p>10(1) If a public record is more than 25 years old the power to:</p> <ul style="list-style-type: none"> <li>(a) give written notice of the record's existence to the archivist; and</li> <li>(b) in the specified circumstances, give the records to the archives.</li> </ul> <p>11(2) If a public authority no longer needs a public record to be readily available in its own custody, the power to give the record to the archives if authorised by the archivist.</p>		

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	<p>17(1) Power to apply to the archivist for access to a public record in the custody of the archives</p> <p>19(2) Power to give written notice to the archivist to change the restricted access notice</p> <p>19(3) Power to change the restricted access notice by written notice given to the archivist</p> <p>19(4) Power to refer the dispute to the committee for resolution</p> <p>19(5) Power to comply with committee's decision on the dispute</p> <p>39(1) Power to make a written application to the committee for a review of a decision made by the archivist refusing to authorise the disposal of a particular public records or classes of public records</p> <p>47(1) Power to:</p> <p>(a) Produce the authority's records or a particular type of sample of records for the officer's inspection; and</p> <p>(b) Give the officer access to the authority's records or a particular type of sample of records in the reasonable way requested by the officer; and</p> <p>(c) Allow the officer to examine the authority's systems for making, keeping and preserving records</p>		
DEL-LRASC-038 Chief Executive Officer	To appoint Authorised Persons under Clause 10 of Part 4 of Local Law No. 2 (Impounding of Animals) 2009;	None	
DEL-LRASC-039	To establish an animal pound under Clause 4 of Part 2 of Local Law	None	

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<b>Name and/or Position</b>	<b>Purpose for which appointed</b>	<b>Appointment Details</b>	<b>CONDITIONS APPLYING to appointment</b>
Chief Executive Officer	No. 2 (Impounding of Animals) 2009.		
DEL-LRASC-040 Chief Executive Officer	To close, open and operate Council's bank accounts.	None	
DEL-LRASC-041 Chief Executive Officer	To approve in-kind assistance to community organisations of up to \$250 for photocopying and \$1,500 for additional rubbish collections per event	None	
DEL-LRASC-043 Mayor	To purchase goods and services by way of use of the Corporate Credit Card supplied by Council	None	a) All use of the credit card shall be in accord with Council's Purchasing Policy; b) Use of the credit card shall be restricted to the purchase of goods and services incidental to the Mayor's expenses whilst away from the Shire area on Conferences, deputations and meetings; c) The goods and services to be purchased with the card shall be restricted to such goods and services that would normally be claimable from Council under Council's Councillor Expenses Reimbursement Policy; d) The Credit Card is only to be used where purchase under an account arrangement via Council's purchase order system is not reasonably available given the timing if the purchase required or the supplier of the goods/services requires payment by credit card; and e) Compliance with the requirements of Council's Credit Card Usage policy at all times.
DEL-LRASC-044	To purchase goods and services by way of use of the Corporate	None	a) All use of the credit card shall be in accord with

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B. Instruments of Delegation to Lockhart River Aboriginal Shire Council  
**Standing Delegations**

Page 3 as at 01 July 2018

<b>Name and/or Position</b>	<b>Purpose for which appointed</b>	<b>Appointment Details</b>	<b>CONDITIONS APPLYING to appointment</b>
Chief Executive Officer	Credit Card supplied by Council		Council's Purchasing Policy; b) The Credit Card is only to be used where purchase under an account arrangement via Council's purchase order system is not reasonably available given the timing if the purchase required or the supplier of the goods/services requires payment by credit card; and c) Compliance with the requirements of Council's Credit Card Usage policy at all times.
APP-LRASC-001 Chief Executive Officer	An authorised person for the following local laws and subordinate local laws under section 13(1) of Local Law No. 1 (Administration):	By Council resolution  CURRENT	
APP-LRASC-002 Chief Executive Officer	In accord with Section 202 of the Local Government Act 2009 an authorised person under Part I (Enforcement of Local Government Acts) of the Local Government Act 2009	By Council resolution  CURRENT	
APP-LRASC-003 Chief Executive Officer	In accord with the Instrument of Delegation provided to Council by the Queensland Government's Environmental Protection Agency dated 7th February 2008 an authorised person pursuant to section 445(1)(c) of the Environmental Protection Act 1994.	By Council resolution  CURRENT	
APP-B LRASC-004 Chief Executive Officer	An Authorised Person under Part 4 of Local Law No. 2 (Impounding of Animals) 2009	By Council resolution  CURRENT	

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II. Schedule of Delegations and Appointments by Person / Position



Page 1 as at 01 July 2018

<b>Name and/or Position</b>	<b>Delegation of Powers</b>	<b>Authorised Officer Appointments</b>
Mayor		
D/Mayor		
Councillors		
Chief Executive Officer	All except those delegated solely to Mayor as noted above	
Finance and Admin Manager		
Assistant Accountant		
Community Development Services Manager		
Municipal Services Manager		
Engineering Services Manager		

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**8. Schedule of Delegations and Appointments by Person / Position**

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<b>Name or Position</b>	<b>Delegation of Powers</b>	<b>Authorised Officer Appointments</b>

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**13. List of Appointments as Council Representative and Members of the Council Committee**

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<b>Name or Position</b>	<b>Date and Council Resolution Reference appointing person / position</b>	<b>Body for which person / position is appointed</b>