

LOCKHART RIVER ABORIGINAL SHIRE COUNCIL

ABN 55 631 460 952



Minutes of Ordinary Council Meeting

Date: 21 August 2013

Venue: Council Chambers
Lockhart River
14 Maathvy Street, Lockhart River

1. Attendance

Cr. Wayne Butcher; Mayor
Cr. Norman Bally
Cr. Rebecca Elu
Cr. Paul Piva
Mr. Peter Opio-Otim; CEO

2. Opening

Mayor declared meeting open at 10:25am and welcomed all.

3. Apologies

Apology was received from Cr. Veronica Piva

RESOLUTION LRASC 01/08/2013

That council receive and accept apology from Cr. Veronica Piva and that leave of absence from attending meeting be granted.

Moved: Cr. Wayne Butcher

Seconded: Cr. Paul Piva

Carried:

4. Conflict of Interest: Material Personal Interest

NIL

5. Minutes of Ordinary Council Meeting of 16-17 July 2013

RESOLUTION LRASC 02/08/2013

That minutes of the Ordinary Council Meeting held on 16-17 July 2013 be confirmed and accepted as true and correct.

Moved: Cr. Paul Piva

Seconded: Cr. Rebecca Elu

Carried:

6. Business Arising out of Minutes

6.1 New Rates for Water and Waste Management

Council will hold a public meeting in September to notify the community of the introduction of new rates to water and waste management services – which is scheduled to start in October 2013.

6.2 Speed Bumps

Council will purchase 20 speed bump materials, and signs, and implement the project on designated spots that have been identified following community consultation.

RESOLUTION LRASC 03/08/2013

That council purchase 20 speed bumps and signs to be erected at designated spots identified by members of the community.

Moved: Cr. Norman Bally

Seconded: Cr. Paul Piva

Carried:

6.3 Tree Lopping

Building Services Supervisor to provide council with information on work undertaken on tree lopping in the community for the month of July 2013.

6.4 Upgrades

Council passed the following resolution.

RESOLUTION LRASC 04/08/2013

That council call for expression of interest to supply services to undertake council housing upgrades and major renovation works.

Moved: Cr. Wayne Butcher

Seconded: Cr. Paul Piva

Carried:

6.5 CDEP Block

Council agreed to survey the following blocks:

- CDEP Workshop Area
- CDEP Farm

And used the results as basis for charging rates to RJCP.

6.6 New Subdivision

Council was informed that concrete foot path and parkland, have been included on to the list of services on the New Subdivision Project.

7. Action Sheet

After going through the actions taken on resolutions passed at the last ordinary meeting, council passed the following resolution:

RESOLUTION LRASC 05/08/2013

That council note the actions on resolutions passed at the ordinary meeting of 15-16 July 2013

Moved: Cr. Wayne Butcher

Seconded: Cr. Paul Piva

Carried:

8. Department of Housing and Public Works

Council received tenancy management summary report for the month of July 2013, rental collections statement total rent collected was \$46,600.51; and request from the remote community housing service centre to issue notices of leave to two notifies of leave to two groups of tenants. A copy of the Annual Report for the year ended June 2013 was also provided.

RESOLUTION LRASC 06/08/2013

That council note the report provided by the Department as well as the amount of rent collected during the month of July 2013.

Moved: Cr. Norman Bally

Seconded: Cr. Paul Piva

Carried:

Council also agreed to meet with the staff from the Remote Communities Housing Service Centre on Thursday 22 July 2013.

9. Department of Housing and Public Works

As a result of restricting, new staff has been appointed to help support the council with its maintenance and upgrade programs. Council noted the appointment.

10. Department of Housing and Public Works

The Department wrote to the council informing of the forthcoming changes to the Housing Support Act to support the governments housing assistance reform agenda. Under the Housing and other legislation amendment Act 2013 (the Amendment Act), councils will be registered as state providers and can only deliver social housing within Queensland.

The Amended Act will come into effect from 1 January 2014. Local Governments funded to deliver Social Housing Services under the Housing Act need to gain and maintain registration under the new system to retain existing funding under the Housing Act.

RESOLUTION LRASC 07/08/2013

Council agreed to register under the National Regulatory System as Community Housing provider (NRSCH); however council also requested the Department to visit the community and explain to the clients the effects of the new amended Housing and other Legislation Amendment Act 2013.

Moved: Cr. Wayne Butcher

Seconded: Cr. Norman Bally

Carried:

11. Department of Aboriginal and Torres Strait Islander and Multicultural Affairs: Lockhart RIVER Community Safety Plan

A letter from the Minister for Aboriginal and Torres Strait Islander and Multicultural Affairs Commending the council for a job well done on its community safety plan was tabled and noted. Also, approval for final payment of \$7,500 towards the cost of work shopping the community plan was reported.

RESOLUTION LRASC 08/08/2013

That council accept the \$7,500 being payment for the costs incurred to prepare the community safety plan; and any balance of fund be referred to the community safety committee determine to how the money will be used.

Moved: Cr. Wayne Butcher

Seconded: Cr. Norman Bally

Carried:

12. Minister for Aboriginal and Torres Strait Islander and Multicultural Affairs: Expression of the Cape York Welfare Reform

Council discussed the minister's letter and resolved as follows:

RESOLUTION LRASC 09/08/2013

That the Minister for DATSIMA be invited to visit Lockhart in the near future.

Moved: Cr. Wayne Butcher

Seconded: Cr. Rebecca Elu

Carried:

13. Minister for Transport and Main Roads: Review of road speed limit to be conducted in 2013-2014

The aim of the speed limit review is to simplify the speed limit setting process in Queensland and apply speed limits consistently across the state to make them easier to understand for all road users. Roads where the speed limits need to be increased or decreased are to be identified TMR will liaise with local government in prioritising up to 100 roads across the state for review based on the submissions received. Importantly not all local governments will receive roads for review.

RESOLUTION LRASC 10/08/2013

Council agreed to take part in the review of road speed limits if approached, as well as use the opportunity to review the speed limits inside the township and for roads from National Park for the community, community to the Airport, and to Old Site.

Moved: Cr. Norman Bally

Seconded: Cr. Rebecca Elu

Carried:

14. Department of Transport and Main Roads: Community Road Safety Grants

The Department of Transport and Main Roads have launched a \$2 million community road safety grants program. Council has been invited to apply for funding. The first round of grants will be accepted up until 30 August 2013.

RESOLUTION LRASC 11/08/2013

That council apply for funding under the community road safety grants program.

Moved: Cr. Paul Piva

Seconded: Cr. Rebecca Elu

Carried:

15. Australian Government, Department of Infrastructure and Transport: Remote Airstrip Upgrade (RAU) Funding: Lockhart River Aerodrome Company.

A copy of completed funding submission by GHD on behalf of the Aerodrome Company to improve drainage of the Aerodrome Site and improve safety of the airstrip was tabled and noted.

RESOLUTION LRASC 12/08/2013

That council endorse the submission prepared by GHD for funding the drainage work and pavement resurfacing approach as outlined in the GHD 2012 report.

Moved: Cr. Wayne Butcher

Seconded: Cr. Norman Bally

Carried:

16. Australian Government: Department of Infrastructure and Transport; Roads to Recovery Annual Report

A copy of the financial statement of the receipts and expenditure of the roads to recovery payments received by Lockhart River Aboriginal Shire Council under part 8 of the Natural Building Program (National Land Transport) Act 2009 in the financial year 2012-13 was tabled and adopted by council.

RESOLUTION LRASC 13/08/2013

That council endorse and adopt the financial statement of the receipts and expenditure of the R2R payments received by Lockhart River for the 2012-2013 period.

Moved: Cr. Wayne Butcher

Seconded: Cr. Paul Piva

Carried:

17. Premier of Queensland: Commemorative Celebrations Funding

Applications for sponsorship sought for events to be held during the Queensland week, 31 May – 8 June 2014 was received by council. The sponsorship funding is up to \$8000.

RESOLUTION LRASC 14/08/2013

Council resolve to apply for funding under the commemorative celebrations funding to assist with the various Public Holiday events for example, St James Day.

Moved: Cr. Rebecca Elu

Seconded: Cr. Norman Bally

Carried:

18. Deputy Premier's Office: Review of the Sustainable Planning Act 2009 (SPA)

The review comes in response to the current concerns that many stakeholders, including local government have raised about the shortcomings of SPA and the services effect it is having on the way planning and development is conducted in the state. Council's planning scheme is still at the stage of work in progress.

RESOLUTION LRASC 15/08/2013

That council will consider including some of the review recommendations into its planning scheme document once it is completed.

Moved: Cr. Wayne Butcher

Seconded: Cr. Paul Piva

Carried:

19. Attorney General and Minister for Justice: Public Holidays in 2014

Council was requested to provide a list:

- Days and Dates
- Name of Event
- Nature of Event

that will be observed as Public Holidays in 2014.

RESOLUTION LRASC 16/08/2013

Council resolve that the following days and dates will be observed as Public Holidays in the Shire of Lockhart River in 2014:

- **Sunday 23, February 2014, Foundation Day**
- **Friday 18 July, 2014: Cairns Show Day**
- **Friday 25, July 2014; St James Day**
- **Wednesday 29, October 2014: DOGIT Day**

Moved: Cr. Paul Piva

Seconded: Cr. Norman Bally

Carried:

20. Queensland Government: Department of Health Service Agreement: Aboriginal and Torres Strait Islander Public

Invitation to rent only, a new 2013-2016 Service agreement for the Aboriginal and Torres Strait Islander Public Health Program was received by the council. Council agreed to accept sign and return the service agreement.

RESOLUTION LRASC 17/08/2013

That council agree to sign and return the invitation to provide service agreement for the Aboriginal and Torres Strait Islander Public Health Program for the period 2013-2016.

**Moved: Cr. Paul Piva
Seconded: Cr. Rebecca Elu
Carried:**

21. Minister for Science, Information Technology, Innovation and the Arts: Funding for Lockhart River Arts Indigenous Corporation: \$20,000

Council was notified that the Lockhart River Arts Indigenous Corporation had been given \$20,000 under the Arts Queensland Indigenous Regional Arts Development Fund Program for arts and cultural development activities in 2013-2014. Council noted the grant.

22. Department of Local Government: Business Incentive Scheme

In 2013-14, \$1.5 million has been committed to the Business Incentive Scheme (BIS) to support Indigenous Council's develop business and economic development initiative which build their financial sustainability. The BIS is a component of the State Government Financial Aid.

The objectives of BIS are:

- Enhance the operational efficiencies and profitability of existing council owned business;
- Introduce new and innovative businesses which create employment and improve the economic base of the council and the community.

Applications for funding opened on 22 July and close on 31 August 2013. All successful projects are to be completed by 30 June 2014.

Council discussed the BIS and passed the following resolution:

RESOLUTION LRASC 18/08/2013

That having identified some possible project ideas that can be funded under the BIS, Council will meet on Friday 23 August 2013, to screen the feasibility and viability of the ideas that have been suggested.

**Moved: Cr. Wayne Butcher
Seconded: Cr. Paul Piva
Carried:**

23. LGAQ Annual Conference

LGAQ 117 Annual Conference will take place from 21-24 October 2013, Cairns Convention Centre.

RESOLUTION LRASC 19/08/2013

That all Councillors and the CEO will attend the LGAQ 117 Annual Conference in Cairns from 21-24 October 2013, and that councillors will travel by road.

Moved: Cr. Paul Piva

Seconded: Cr. Wayne Butcher

Carried:

Council also noted other correspondence from the LGAQ:

- Certificate of Service: There is no councillor who qualifies for this award.
- Referendum abandoned. This was noted by council.
- Financial Support to remain a member of LGAQ. Council was concerned over the cost of remaining as member of LGAQ \$32,541.

RESOLUTION LRASC 20/08/2013

That council discuss this matter with other Indigenous Councils at the Indigenous Forum on 21 October 2014, with a view to seeking a reduction in membership fees paid by Indigenous Councils.

Moved: Cr. Norman Bally

Seconded: Cr. Rebecca Elu

Carried:

- Issue of asbestos management and regulation in Queensland.

RESOLUTION LRASC 21/08/2013

That council support the position advocated by LGAQ on the asbestos management and regulation in Queensland.

Moved: Cr. Paul Piva

Seconded: Cr. Rebecca Elu

Carried:

- Feasibility Study for Planning Hub. – A proposal to conduct a study into the feasibility of a Land Tenure, Land Use Planning, and related Land Administration Shared Service arrangement for Aboriginal and Torres Strait Islander Local Government. The federal government and state government have indicated their support for a feasibility study and a tender process for the feasibility study is being prepared. Council noted the content of the letter.

24. ROCCY: Meeting 13 August 2013

Agenda for the ROCCY Meeting held on 13 August 2013 in Cairns was tabled. Mayor briefed the meeting of the discussions that took place at the meeting. He reported that each member council was required to contribute \$1,200 towards the cost of having a consultant to prepare a strategic plan for the organisation.

That the chair and deputy chair of ROCCY had stepped down. The next CIMA meeting will be held in Bamaga where a decision will be made between ROCCY on CIMA as the representative body.

25. Department of Energy and Water Supply: Changes to the Water Supply (Safety and Reliability) Act 2008

New changes have been introduced that will affect Lockhart River as the registered Water and Sewerage Service Provider. The key proposal is to replace the requirement for a range of mandatory management plans with annual performance reporting by service providers against a set of key performance indicators (KPI).

The move is designed to move away from management plans to a performance monitoring regulatory framework that enables service providers to monitor and benchmark their performance, while providing transparency and accountability for customers.

All service providers will report annually on the set of KPIs. The KPIs are draft for consultation. The new framework is proposed to be implemented on 1 July 2014. The first annual reports are proposed to be submitted in October 2015.

RESOLUTION LRASC 22/08/2013

That council note the proposed changes to the Water Supply (Safety and Reliability) Act 2008 and take all necessary steps to prepare for the implementation of the performance monitoring regulatory framework that will come into effect in July 2014.

Moved: Cr. Wayne Butcher

Seconded: Cr. Norman Bally

Carried:

26. P & E Law: Trustee Lease to Telstra

Telstra solicitors have advised P & E Law that as a result of the new Deed of Grant in Trust issuing over lot 1 on SP104565 on 14 June 2013, the title details in the lease will need to be amended. Telstra solicitors needed council authority to amend the lease on four fronts as identified in the letter to the council by P & E.

RESOLUTION LRASC 23/08/2013

That council amend the Trustee Lease from Lockhart River Aboriginal Council as follows:

- 1. Form 7 lease (Item 5 Description of Premises being leased) – delete the previous description ‘Lease T on Lot 1 on SP 104565 on SP 138259 and insert T on Lot 1 on SP 246910 on sp 238259**
- 2. Form 20 Enlarged panel (Item 2 lot on Plan Description_ - delete’ Lot 1 on SP 104565’ and replace it with Lot 1 on SP 246910 in the enlarged panel.**
- 3. Form 20 Enlarged panel (Item 2 lot on Plan Description) Delete title reference’ 21352021’ and replace it with 50915966**
- 4. Form 20 Scheduled (Title Reference) – Delete reference**
 - a. ‘21352021’ and replace it with 50915966 on page 3 to 12.**

And that the amended text be put on word document onto council’s letter head and signed by the Mayor.

Moved: Cr. Norman Bally

Seconded: Cr. Paul Piva

Carried:

27. Greg Westcourt: Towards a Competitive freight solution for Lockhart River and surrounding areas.

A letter from Mr. Greg Westcourt in support of considering using Hawkins Transporters to provide road freight service from Cairns to Lockhart was tabled. Council agreed to meet with the representatives from Hawkins on Friday 23 August 2013, to discuss the proposal.

28. Weipa Planning Conference

This conference will be held in Weipa from 29-30 August 2013.

RESOLUTION LRASC 24/08/2013

That Cr. Wayne Butcher and Cr. Norman Bally attend the meeting in Weipa; and that the councillors use the hired ranger vehicle to travel to Weipa.

Moved: Cr. Paul Piva

Seconded: Cr. Rebecca Elu

Carried:

29. Visit by Representative of Seaswift

Council agreed to meet with the representative of Seaswift on Tuesday 27 August 2013 at 1:00pm.

30. Cape Indigenous Mayor's Alliance CIMA

A letter from CIMA to the Minister for Housing and Public Works Re: Principle Contractor Arrangements, Training/ Capacity Building and whole of community change programs for Cape York Indigenous Councils was tabled and noted.

31. Lockhart River Water and Wastewater Infrastructure

A report on the analysis of water and waste water infrastructure by the Department of Local Government was tabled and discussed.

RESOLUTION LRASC 25/08/2013

That council engage the services of PIM to undertake yearly service of the council water and sewerage infrastructure.

Moved: Cr. Paul Piva

Seconded: Cr. Rebecca Elu

Carried:

Council also noted the report on the consumption of water in Lockhart:

- Approximately 282KL of water is produced daily.
- For a town population of about 625, this works out to be 451 litres per day per person.
- Water reservoir capacity is 1.2 ML plus 0.6 ML.
- Storage is approximately 6.4 days of annual water usage.

32. Engineering Services Section

32.1 Civil Works

Maintenance of Shire Infrastructure

Parks and Gardens crew have continued to slash and clean a large number of areas around town and road usages from the barge to the Three Ways of long grass, storm debris and general rubbish and a large portion of this was clearing trees including falling and removal.

Projects - Council Store Upgrade

The scope of works for this project is being delivered under 3 works component:

- Construction of a new shed to complement the existing council store
- Civil Works (Earthworks, Car-Park and associated drainage). These works were previously included in council IHB but have now been transferred to the external contract and are to be constructed by an external contractor (ESW Constructions) with assistance from local workers.
- Renovations and fit out of existing shed. These works will be undertaken by council under IHB.

The total budget for this project is \$1,500.00. This consists of a \$1,000.00 grant from the Queensland Government and a \$500,000 contribution from the council. Council contribution can be in the form of cash or "Works in Kind" contribution towards the project.

Council Store Upgrade: Progress Report.

Program Summary

Project Budget	\$ 1,500,000.00	Includes council contribution of \$500,000.00
Value of certified work by Black and More to date	\$ 866,312.00	

Forecast Completion Dates

23 August 2013	- New Shed
11 September 2013	- Civil Works
11-13 October 2013	- Renovations of existing store
01 April 2014	- Defects and liabilities period
OVERALL % COMPLETION	- 65%

Roads to Recovery

Black and More have been liaising with the Department of Infrastructure and Transport regarding the Annual Report and future projects for the 2013/14 Year. Lockhart River has been allocated \$412,787 for R2R the funding has been allocated as follows:

Details	Cost to R2R	Start DATE	End Date
Unnamed Link Road, Link Road between Wachee Street and Illa Street	\$235,000	August 13	December 13
Bladygrass Street between Twin Peaks Road and Cemetery ROAD Centre	\$100,000	September 13	December 13
Cemetery Road, between Bladygrass Street Centre and the end of the cemetery road	\$77,787.00	September 13	December 13
Total	\$412,787.00		

Final design for the Bladygrass/Cemetery Road Upgrade was provided to the council and council approved of the design work. Also, pricing work of these works, using the schedule of rates, based on similar works in the area has been completed. Work on the Bladygrass – Cemetery Road is likely to begin in September 2013.

TIDS Funding

The Department of Transport and Main Roads wrote to the council and provided council with a tentative allocation for 2013-14 year.

Project Number	Project Description	Tentative Allocation
238/LGSFXXX	Pascoe River Crossing Link Slab	\$500,000
238/LGSF/2	Signage on Lockhart access road	\$42,000 TMR will provide the recommended signage requirement based on a previous audit report

Council agreed to contact TMR for additional funding to be used on the Pascoe Crossing. Council also made the decision that the additional work on signage will be undertaken by the council road gang crew.

Council agreed to sign the funding agreement.

RESOLUTION LRASC 26/08/2013

That council sign the Funding Agreement for the following projects:

- **Pascoe River Crossing – Link Slab**
- **Signage on Lockhart Access Road**

Moved: Cr. Wayne Butcher

Seconded: Cr. Norman Bally

Carried:

QRA

- Work on QRA for 2011 year has been completed.
- QRA 2012 Emergent Work has been completed and finalised.
- QRA 2012 Restoration Works has been partially completed but not yet billed. Billing will be undertaken soon.
- QRA 2013 Restoration Works – Work has been practically completed but not yet billed.

Remainder of 2013 Restoration Submission Required for:

- Line Hill Road and failed bridge crossing
- Old site Road
- Pascoe Farm Road
- Portland Road
 - 10km Section not in previous submission
 - Rainforest Section not in previous submission
 - Barge Ramp to Three-way
- Town Streets
- Beach Front Road

32.2 Building Services Section

The Supervisor for Building Services Section provided a written report on the activities undertaken by the unit for the month of July 2013.

The report shade light on the activities on the following areas in the section:

- Building unit including carpentry
- Electrical unit
- Plumbing unit
- Subcontractor area
- Training undertaken by employees during the reporting period

The position for Building Services Supervisor has been advertised and shortlisted applicants will be interviewed in mid-September.

33. Environmental Management Unit

33.1 Animal Management

A report from the Animal Management Unit of the Section was received and tabled. During the month of July there were 6 dogs in the pound; and 11 dogs were put down. The staff of the unit continued with their daily visits to the school. A Public meeting on the modular local laws was held and community members requested to make comments. A follow-up meeting is planned to be held in three weeks time.

33.2 Water Supply

This was normal throughout the reporting period

33.3 Sewerage

There was no reported incident during the month of July, 2013.

33.4 Waste Management

There were days when the GARBAGE Truck did not run to pick up the wheelie Bins – otherwise operation was normal.

33.5 WOC Project

The facilitator of the project provided a written report on the activities of the unit during the month of July, 2013. The report covered the following areas.

TO Consultation	<ul style="list-style-type: none"> • Draft WOC program distributed to a number of elders and community leaders.
Advisory Committee	<ul style="list-style-type: none"> • Cape York Weeds and Ferals – plastic removal for recycling on the cape • Tangora Blue – Chilli Beach Clean Up.
Cultural Heritage and Aboriginal Knowledge Transfer	<ul style="list-style-type: none"> • N/A – Awaiting suitable mentor to work with WOC team
Threatened Species – Marine and Terrestrial Communities	<ul style="list-style-type: none"> • Inspection of Palm Cockatoo nest, Twin Peaks
Fire Management	<ul style="list-style-type: none"> • A fire break has been developed behind the ranger base. This will be extended to encompass Puchiwu and Puuya centre
Pest Management	<p style="text-align: center;"><u>WEEDS</u></p> <ul style="list-style-type: none"> • Spraying of Giant Sensitive Weed (Mimosa Pigs) was targeted at the track entrance to the sewerage ponds and school fence line • Hand removal of 40sqm2 of billy goat weed (ageratum houstonianum), west Claudie • Old site and old site rd sickle pod survey. Sickle pod post mosquito creek will need serial

	<p>spraying as the area cannot be accessed prior seeding of the sickle pod.</p> <p><u>ANIMALS</u></p> <ul style="list-style-type: none"> • Cane toads – survey completed. Dam, Airport Road, in hibernation, once numbers up hop stop (C) eradication will start • 10 horses, 3 bulls and 11 pigs eradicated (Shot).
Soil and Vegetation Management	<ul style="list-style-type: none"> • Seed Collection and Identification at Iron Range and Chilli Beach • Propagation of 250 passion fruit • Vegetation survey completed for new development site • Track developed between ranger base and twin peaks enabling quad bikes access for various NRM activities
Water and Waste Management	<ul style="list-style-type: none"> • Preparation for chilli beach clean up • 4kg rubbish removed from Iron Range • 100 kg at various materials removed from back of ranger base.
Visitor Management and Information	<ul style="list-style-type: none"> • N/A
Information Management	<ul style="list-style-type: none"> • Pest management activities upgraded onto www.ferscan.org.au
Training Development and Community Education	<ul style="list-style-type: none"> • Two employees attended an army event in Weipa. They were fitted out with their uniform • Two employees were given basic training in target shooting • Three employees were given basic training in quadrant and transect survey principles – pitcher plant Iron Range • Article for Waanta Newsletter • Junior Coles land care grant written for the school – submitted 31 July
Other activities	<ul style="list-style-type: none"> • Investigate and provide options for supervision of staff whilst Facilitator in Cairns
Major Outcomes	<ul style="list-style-type: none"> • WOC Program and scope of works completed and emailed to the commonwealth \$589,860 funding attained. • Delivery of Equipment to ensure completion of the WOC 2013-14 Program.

Next Month Focus

- Singapore Daisy eradication – twin peaks, airport, old site rd and other identified places
- Two employees to attend Army Reservation Training
- Building of nursery and installation of irrigation system at Ranger Base.
- Jnr Land care program starts with secondary students for two hours every Friday

Total Days worked 96 days in July 2013.

34. Lockhart River Planning Scheme

Cardno – HRP has been appointed as the consulting firm to undertake work on the Lockhart River Aboriginal Shire Planning Scheme. Council agreed to meet with the consulting firm in September to provide ant necessary input into the project.

35. Lockhart River Disaster Management Plan

Council agreed to meet with the project consultant the next day to discuss the completed document on the Lockhart River Aboriginal Shire Council Local Disaster Management Plan. It is anticipated that the document will be endorsed by members of the Local Disaster Management Plan and then forwarded to the council for adoption.

36. Community Development Service Section

36.1 Director Report

A written report by the Director of Community Services for the month of July 2013 was received and tabled at the meeting.

The report provided a list of activities that the Director was involved in or participated in during the month.

36.2 Wulpumu Community Justice Group

A written report from the Co-ordinator of the Wulpumu Community Justice Group was received and tabled at the meeting.

- The co-ordinator attended a number of meetings during:
 - Community Safety Plan
 - Police over family issue
 - Health Action Team
 - Justice Group
- Visited was made to Lotus Glen Correctional Centre
- Magistrate Court Sessions
 - 15 Males attended court
 - 8 Females attended court
- Children Court
 - 1 Male Juvenile
 - 1 Female Juvenile

Most of the offences reported related to:

- Driving
 - Driving without licence
 - Driving uninsured vehicles
 - Driving while disqualified
- Assault
 - Occasioning bodily harm
 - Common assault
 - Possession of dangerous drugs
 - Possession of alcohol in a liquor restricted area

36.3 HACC

Co-ordinator of HACC provided a written report for the month of July 2013.

- There were 22 clients of HACC in July
- no clients left the HACC service in July
- A total of 298 meals were served in July
- A total of 30 trips were made in July
- A total of 12 paying visitors stayed at the centre in July
- There were 2 activities undertaken by HACC clients in July
- The unit operated with 4 staff throughout July

36.4 Pytham Women Shelter

Co-ordinator of Women Shelter provided two reports:

- Monthly report for the month of July 2013
- Annual report for the July 2012 – June 2013

There were 2 support period for the month of July, 2013. There were 3 adults and 5 accompanied children at the shelter in July 2013.

These clients entered the women shelter for various reasons such as domestic and family violence, wanting time for themselves and relationship breakdown.

Other activities included meetings with various stakeholders such as:

- Meeting with Cape York Family Violence Legal Service
- Meeting with the Dept of Child Safety
- Meeting with Health Action Team
- Meeting with Mookai – Rosie

As well as attending other meeting – such as Magistrate Courts, and attended the Bingo Sessions.

The Co-ordinator provided a catalogue of project constraints

- Need to repaint the shelter
- Repairs that need to be undertaken.

36.5 Safe House

There was no child who was placed for the month of July, 2013.

36.6 Men's Healing Centre

No report was provided by the Co-ordinator of the centre. This is the third month in a row when the co-ordinator failed to provide written report.

36.7 YARI (Youth at Risk Initiative)

No report was provided to the council for the month of July 2013. (Late report was received at the time of typing the minutes).

36.8 Before and After School Care

Coordinator of the program provided a written report that was tabled and noted by the councillors. A record of attendance for the variety of activities undertaken was presented in bar graph form. A total of 102 kids participated in various activities in July. A number of photographs showing kids at different activities were provided.

36.9 *Kuunchi Kakana Family Together*

The officer – in – charge of the unit provided a written report covering all aspects of activities undertaken by Family Together for the month of July 2013.

A graphic monthly diary helped to shed light on the variety of activities done which included:

- Working with Playgroup
- With Families as First Teachers
- With kids club
- Attendance of special events

A total of 96 participants were recorded with 76 from the 0-5 years.

37. Finance and Administration

The Director of Finance and Administration provided a written report on the activities of the section for the month of July 2013.

37.1 Finance Service

Operating Results

With one month of the 2013/14 elapsed, council reported operating deficit of \$560,722. A graph showing the trend of the operating results over the last 12 months was also provided.

Liquidity Overview

The current ratio for July was 2.61 (June 3:18)

Aged Balances

Total debtors as at end of July 2013 stood at \$825,135; while the creditors was \$27,777.

Budgeting

The council budget for 2013/14 was approved and adopted by the council.

Lockhart River Aerodrome Company

Profit and loss statement for the period ended 31 July 2013 was provided. The July period operating surplus was \$13,956 before depreciation and amortization costs.

37.2 Purchasing, Payables and Stores

There was normal business for procurement, stores and creditor payment services.

37.3 Grants and Revenue

The grants and revenue section were running as usual.

37.4 ICT, Library and Radio Station

Library Services were operating normal. A breakdown of the library usage pattern was provided. Radio station operated normally. Interviews were conducted with some local persons during the month.

37.5 Training Coordination – Up Skilling Queensland

Application for the funding in progress to be lodged by 31 August 2013.

37.6 Housing Services

The rental receipts for July, 2013 was \$58,356 (JUNE: \$54,585). A graph showing the trend in terms of rental collection over the last 12 months was also provided.

37.7 Human Resource Service

The gross wages for July, 2013 period increased to \$299,888 (June: \$289,263) through the number of employees was steady.

37.8 Bank Agency and Post Office

The cash at bank agency (ATM and BANK) as at end of July 2013 was \$50,304. The balance was within in the insurable risk cash limits.

37.9 Centrelink Services

The Centrelink services were operating normal.

The following additional supporting financial documents were provided with the report.

- Lockhart River Aboriginal Shire Council: Statement of comprehensive income for the year ended 31 July 2013.
- Lockhart River Aboriginal Shire Council: Statement of Financial position for the year ended 31 July 2013.
- Lockhart River Aboriginal Shire Council: Statement of cash flows for the period ended 31 July 2013.
- Aged Debtors Report
- Aged Creditors Report
- Lockhart River Aerodrome Company: Profit and Loss Statement July 2013.
- Lockhart River Aerodrome Company: Statement of Cashflow July 2013.
- Lockhart River Aerodrome Company Balance Sheet as of July 2013.

Financial Statements for the month ending 31 July 2013

RESOLUTION LRASC 28/08/2013

That council receive and accept the financial statements and accompanying supporting documentations for the period ended 31 July 2013.

Moved: Cr. Paul Piva

Seconded: Cr. Rebecca Elu

Carried:

Lockhart River Aerodrome Company

RESOLUTION LRASC 29/08/2013

That council sighted the Lockhart River Aerodrome Profit and Loss Statement for the period ended 31 July 2013.

Moved: Cr. Wayne Butcher

Seconded: Cr. Norman Bally

Carried:

38. Retail Store

- A letter from the Minister for Aboriginal and Torres Strait Islander and Multicultural Affairs on the appointment of a consultant to identify, develop and access all possible options for the future of the Retail Stores, including continued in house and external options was tabled and discussed.
- Income statement for the Freddie Clarence Moses Retail Store for the months of April, May and June 2013 along with an analysis of the sales by the Department was tabled and noted.
- A letter from LGAQ notifying the council of the visit to the community by the newly appointed consultant on the Retail Store was tabled and noted. However, attempts to meet with the consultant while he was on a brief visit to Lockhart were unsuccessful.

RESOLUTION LRASC 30/08/2013

That council note the content of the letter from the Minister in relation to the review of the Retail Store Operations, as well as the income statement provided by the Department for the month of April, May and June 2013.

Moved: Cr. Wayne Butcher

Seconded: Cr. Paul Piva

Carried:

39. Staffing

In accordance with the requirements under the local government act 2009, the meeting was closed to the public for the purpose of discussing staff issues.

- Building Services Supervisor – Position
- Vacancy Centrelink
- Project Manager QRA Works
- Glen Spires
- Employment Contract
- Letter of Resignation
- Workplace threats and violence
- Damage to council (Social House)

Following the conclusion of discussions on the above matters, the meeting was reopened to the public.

39.1 Building Services Supervisor Position

This position has been advertised in the regional newsletter. Applications close on Friday 6 September 2013.

39.2 Appointment of Centrelink Employee: Casual Employment (Relieving)

RESOLUTION LRASC 31/08/2013

That Mr. Josiah Omeenyo be appointed to the position of casual Centrelink employee while the incumbent is on long service leave.

Moved: Cr. Rebecca Elu
Seconded: Cr. Norman Bally
Carried:

39.3 QRA: Project Manager

RESOLUTION LRASC 32/08/2013

That following the initial screening of applicants for the position of QRA Project Manager that the following applicants

Mr. Dean Oliver
Mr. Wharton Owen

Be subject to move intensive assessment before appointment to the position can be made.

Moved: Cr. Wayne Butcher
Seconded: Cr. Norman Bally
Carried:

39.4 Assistant Accountant

RESOLUTION LRASC 33/08/2013

That council advertise for a position of an assistant accountant to be based in Cairns and the position to provide assistance to QRA projects, grants and revenue and accounting services.

Moved: Cr. Paul Piva
Seconded: Cr. Wayne Butcher
Carried:

39.5 Ray Genn Contract of Employment

RESOLUTION LRASC 34/08/2013

That the CEO and the Director of Community Development meet with the employee and review the terms and conditions of contract re: Airfare Flight Ticket entitlements.

Moved: Cr. Wayne Butcher

Seconded: Cr. Rebecca Elu

Carried:

39.6 WOC – Incident

Council noted the advice provided by the CEO based on the legal advice on the matter. CEO will notify the council of the actions taken.

40. Elected Members Report

40.1 Mayor

Mayor reported on the following:

- **Discussions with My Pathway**
 - Lease arrangements for building, farm, staff accommodation and land behind council chambers.
 - 5 member community board to oversee the role out of the plan.
 - Capacity building for local people.
- CIMA meeting held in Mapoon and the key issues addressed including councils acting as principle contractors; Community Bank
- **Governor – General visit Lockhart. This went very smoothly**
- **Financial Sustainability Workshop in Townsville**
 - Need for sustainable asset management
 - \$500,000 innovation ideas for shared services
 - Service delivery – Regionalised.
- **Q-Build Work**

40.2 Cr. Norman Bally

Cr. Norman Bally briefed the meeting on four issues;

- **Parks and Gardens;**
 - Need to consider introducing horticulture training to the team.
- **Housing**
 - There are 5 major renovations to be undertaken this financial year; and 5 minor repair jobs. The letter needs to be addressed as soon as possible. He also spoke of the fencing work which once started will create additional employment opportunities.
- **Roads**
 - The new grader will arrive in early September; the other hired machines will soon be delivered to the council. These new and leased machines will

provide council with new opportunities for training, employment and revenue raising.

- **Men's Group**

There is an urgent need to get the Men's Group up and running again. No meetings have been held for a long time. A new strategy needs to be developed.

40.3 Cr. Rebecca Elu

Cr. Rebecca Elu reported on two issues under her portfolio;

- **PCYC**

That PCYC has not visited the community for a long time. There appears to be no work plan in place; and there are no planned activities for men and women. These issues need to be followed.

- **YARI**

Football game was held on 10 August 2013 and was very successful.

40.4 Cr. Paul Piva

Cr. Paul Piva provided a written report at the meeting. His report covered three areas

- **P&C**

8 Parents attended P&C meeting on 15 August; and plan to hold a P&C workshop on 22 August was discussed and agreed to.

- **Human Resources**

- 8 Community Members attended IBA Workshop.
- A video conference was held with Abergowrie College on Friday 23 July regarding the school students expelled.
- 6 Parents are now regularly attending reading with kids' session every Tuesday at the church hall.

- **Miscellaneous**

- A public meeting with My Pathway at the new RJCP provider – was held.
- Governor General of Australia visited Lockhart at the end of July. The visit was a success.
- 11 people attended the Local Disaster Management meeting in early August.
- Council continues to work with Steve Tillet to fill the Local Police Position.

RESOLUTION LRASC 35/08/2013

That the Mayor report be received and noted.

Moved: Cr. Norman Bally

Seconded: Cr. Rebecca Elu

Carried:

41. General Business

41.1 Mayors Vehicle: Vehicle Accident

A brief report on the accident involving the mayor's vehicle was tabled and discussed.

RESOLUTION LRASC 36/08/2013

That following receiving a written note on the status of the Mayor's vehicle from the council workshop mechanic, that the vehicle be written off and a replacement vehicle be purchased.

Moved: C r. Rebecca Elu

Seconded: Cr. Paul Piva

Carried

41.2 Elected Members Training

This was conducted by the staff of the Department of Local Government in Cairns. All councillors attended the training.

41.3 Actions on Public Meeting Decision

Council agreed to hold another Public Meeting in September 2013 and provide feedback to the community on issues raised

41.4 Police Service Conversation with Police Commissioner

LGAQ provided a reminder note to council of the meeting between the Mayors and the Police Commissioner on the Thursday of the LGAQ Annual Conference.

41.5 Lockhart River State School

A request from P & C to council to allow the Bus to be made available throughout each term for one day in week 5 and week 10 to take the students who have a good attendance record to Quintell Beach and Chilli Beach was tabled, noted and accepted.

RESOLUTION LRASC 37/08/2013

That council support the school program attendance reward scheme.

Moved: Cr. Paul Piva

Seconded: Cr. Wayne Butcher

Carried:

42. Date and Venue of next Council Meeting

The next ordinary meeting of the council will be held on Wednesday 18 September 2013, in the Lockhart River Council Chambers.

43. Vote of Thanks and Close of Meeting

There being no other business for discussion, Mayor thanked all and declared the meeting closed at 4:25pm.